



Care & Repair Cymru

Winter Pressures 2021 Safe and Warm Homes Fund Application Form

Please read the Hardship Fund guidelines before completing this application form.

Once you have completed the form and attached all the relevant documents, please email it to Care & Repair Cymru:

hardshipfunds@careandrepair.org.uk

1. Care & Repair Agency Details

Agency name

Caseworker name

Email address

2. Client details

Client's name

CARIS Ref. No:

Clients Address:

Homeowner

Private Tenant

Age range

Under 50

50-60

60-70

70-80

Over 80



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Does the client meet one of the following criteria?

(Tick as many as applies)

Receipt of state pension only, with no other sources of income

Receipt of means tested benefit

Receipt of a disability related benefit with savings of less than £16,000

if not in receipt of means tested benefit, then:

(Tick as many as applies)

Net income of £23,000 or less per year for single person

Net income of £28,000 or less for couples/larger households

Household savings of less than £16,000

(NB Housing costs can be discounted from the gross income)

If Client does not meet any of the above criteria

Exceptional circumstances

Will this grant allow other work to be progressed/completed?

YES/NO, If yes, please explain what work?

Yes

No



What type of eligible works is the funding needed for?

Insulation

Draughtproofing

Central Heating/Boiler/Gas Fire/Storage Heaters/Hot water supply - repairs and servicing

Replacement radiators and TRV's

Replacement Hot Water Tank and pipe lagging

Radiator reflective panels

Contribution towards a boiler replacement or upgrade

Major repairs to windows and doors, or replacement of a single window and door*

Roof/Render and Rainwater goods repairs which is causing internal damp or water ingress

Treatment of damp walls, ceilings and timber

Enabling works without which other scheme such as NEST and ECO would not be possible e.g forming loft hatch to enable loft to be insulated

Replacement or single window and door when beyond economical repair, where there is significant loss of heating and damp penetration.

Electrical repairs or replacement



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Cost and funding of measures

Full cost of the work (£) – please provide a copy of the quote

Amount requested

Quote amount

Please identify all contributory sources of funding

Source

Value (£)

Source	Value (£)

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Please note:

- 1) All applications should be received and approved prior to work being carried out. (except for urgent works or works under £350)
- 2) The maximum payment from the Hardship Fund per household is £1,000.
- 3) Multiple applications will be accepted.



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For all cases, please provide details to support your application for a payment from the Hardship Fund. It is important that you provide as much information as possible to assist us in making a decision, (e.g. how would the clients health be effected if this work was not carried out?)



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Client declaration

I certify that the information in this application form relating to me and my circumstances is true and correct.

Clients signature:

Date:

Due to COVID restrictions verbal consent is acceptable. By submitting this application, you are agreeing to give Care & Repair Cymru consent to handle and process personal data with the intention that it will support your application and eligibility for funding. You will also consent to Care & Repair Cymru using data for analysis and statistical purposes, market research, auditing purposes and for the general promotion of the Hardship Fund by C&RC.

GDPR (General Data Protection Regulations)

To comply with the General Data Protection Regulation (GDPR) we must tell you how we use your data and this can be found in our Privacy Policy which provides more detail and is available upon request.

I have attached a quote for the work specified in the application. (for works costing under £350 or works that are urgent, only an invoice will be required)

I have evidenced other sources of funding sought to supplement this application if required

I have provided photographic evidence of the work required

The work has not already been carried out and the application for funding is not retrospective

You will be required to send us a copy of the final works invoice for our records.

Declaration by Care & Repair Agency

I agree to abide by the rules of the Hardship Fund, and to provide any information reasonably required by Care & Repair Cymru for the purposes of auditing transactions.

I have made reasonable enquiries to establish the accuracy of the information provided by the client. I accept liability for repaying any monies from the Winter Pressures Safe and Warm Homes Fund that Care & Repair Cymru finds was not eligible due to error or carelessness by this care & repair agency.

Title and Full Name:

Signature:



For Office Use Only

Winter Pressures Safe and Warm Homes Fund **Amount (£)**

Approved

Rejected

If the application is rejected, please state why:

Authorisation by Care & Repair Cymru

Approved by

**Kennedy
Dosomah**

**Stephen
Thomas**

**Claire
Clarke**

Position

**Agency Support &
Development Officer**

**Project
Development Officer**

**Financial
Accountant**

Signature

Date

Two of the three signatures above required to approve an application of up to £999

All three signatures above required to approve an application of over £999



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Hardship Fund Application Checklist

Acknowledged

Spreadsheet/ database updated

Client Signature

Quote

Caseworker informed of decision

Counter signature for £1,000+

Invoice received works completed

Date:

Given to CC for payment

Date:

Linked to:

Gas Safety

HHOP - Veterans

70+